



Constitution

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PREAMBLE

The general student body of Boston College entrusts the Undergraduate Student Government of Boston College (UGBC) to serve as an advocate, a unified voice for students' interests and a representative body to the larger Boston College community, to lead the student body by providing social, cultural, formational and educational programs and activities that expand the scope of the educational experience— by providing the most effective use of student money and effort, by informing students of issues which are their concern and to eliminate confusion about those issues, by representing the General Student Body to the surrounding community, the Board of Trustees, the President, the Administration and any other appropriate body or organization and to give input to those bodies relating to student opinion, by encouraging student participation and input; and to be more worthy of the Motto of Boston College, "Ever to Excel".

We the Undergraduate Government of Boston College hereby approve this Constitution as of the 2nd month of the year 2013.

Framers:

Christopher Osnato '13, President

Kudzai Taziva '13, Vice President

Vanessa Gomez '13, Senate President

Molly McCarthy '14, Senate Vice President

Devika Patel '13, ALC President

Jorge Miranda '13, ALC Vice President

Joshua Tingley '13, GLC President

Erica Hendricks '14, GLC Vice President

ARTICLE I: GENERAL PROVISIONS

SECTION 1 - SUPREMACY

This Constitution shall take precedence over all documents and/or resolutions that have been or shall be adopted by the organizations mentioned in this Constitution. This constitution is only superseded by those governing documents of the Dean of Students and Boston College.

SECTION 2 - VALIDITY OF DOCUMENTS

All documents and/or resolutions not inconsistent with this Constitution shall continue in force until specifically amended or repealed.

SECTION 3 - GENERAL STUDENT BODY

Shall mean any registered undergraduate student who pays the Student Activity Fee at Boston College.

ARTICLE II: BILL OF RIGHTS

SECTION 1 - POLITICAL POWER

All political power of Undergraduate Government at Boston College (UGBC) is inherent in the General Student Body, and all government herein is founded on their authority.

SECTION 2 - INHERENT RIGHTS

All individuals have certain inherent rights and no action taken by UGBC or its agencies can in any way deprive them of these rights.

SECTION 3 - LEGAL RIGHTS

All members of the General Student Body have all legal rights given them under the laws and constitutions of the Commonwealth of Massachusetts and the United States of America, and no action taken by UGBC or its agencies can in any way deprive them of these rights.

SECTION 4 - FREEDOM OF EXPRESSION

Students have the right to express and discuss the opinions they hold, including the right to publish, without fear of censorship or punishment in any form in accordance with Boston College's policies and procedures.

SECTION 5 - DISCRIMINATION

The Undergraduate Government of Boston College abides by all federal, state, and Boston College non-discrimination policies. Furthermore, no individual shall be discriminated against or organization denied recognition by the UGBC based upon race, color, religion, sex, sexual orientation, gender expression, gender identity, national origin or citizenship status, age, disability or veteran status.

SECTION 6 - VOTING RIGHTS

All members of the General Student Body shall have equal voting rights in all elections held within their respective districts.

SECTION 7 - COMPLAINTS

Any member of the General Student Body may question the constitutionality or legality of any action taken by UGBC or its agencies by filing a complaint. Complaints shall be filed with the President and Executive Vice President of UGBC. Complaints regarding the highest officers shall be filed with the Dean of Students. Such a complaint shall be acted upon as soon as possible.

ARTICLE III: ORGANIZATION OF UGBC

SECTION 1 - SEPARATION OF POWERS

The powers of UGBC shall be divided between the Legislative and Executive Branches represented by the members of the President's Executive Council.

SECTION 2 - RIGHTS AND DUTIES

No branch of UGBC shall exercise any of the powers given to another expressly stated in this constitution. The Dean of Students will have oversight and reasonable authority over UGBC.

SECTION 3 – COMPOSITION

The UGBC shall consist solely of Boston College Students in good academic and disciplinary standing with a Grade Point Average of 2.5 or greater, or with administrative approval by the Dean of Students.

SECTION 4 – DISSOLUTION

No authority exists to dissolve the organization of UGBC without unanimous consent of the Student Assembly.

ARTICLE IV: LEGISLATIVE BRANCH

PART 1: Student Assembly

SECTION 1 - PURPOSE

It shall be the purpose of the Student Assembly to serve as the Legislative Body of the UGBC.

SECTION 2 - POWERS

- A. Shall be the final authority on all matters of finance.
- B. Shall be the final authority on all matters of policy, which concern the UGBC.
- C. Shall retain the power to interpret this Constitution. In the event a complaint is filed against the entire Student Assembly then the Dean of Students shall be the final authority on that complaint.
- D. Shall have the power to send any resolution to a referendum of the General Student Body by a three-fifths (3/5) vote.
- E. Shall have the power to make recommendations to other legislative and administrative bodies and officials concerning the welfare of the General Student Body.
- F. In accordance with the rules and regulations set forward by Boston College through the Dean of Students, shall have the power to pre-recognize, and to remove said pre-recognition, from student organizations.
- G. May call upon any member of the Executive Branch to come before the Student Assembly and to be publicly accountable for his/her actions.
- H. Shall appoint, or cause to be appointed its own committees.
- I. Shall request to initiate programs as needs arise.

SECTION 3 - MEMBERSHIP

- A. Shall consist of at least fifty (50) seats for membership. Members seated shall be titled (Student) Representatives, to be apportioned on a basis that will ensure, as far as it is practicable, that equal numbers of voters can vote for proportionally equal numbers of Student Representatives.
- B. Shall set the qualifications for its membership, including Academic and Disciplinary Good Standing.
- C. Shall hold one (1) election a year.
- D. At no point shall the President of UGBC, the Executive Vice President, the Vice President of Communications, the Vice President for Financial Affairs, the Vice President of Student Initiatives, the Vice President for Student Organizations, or the Vice President for Diversity and Inclusion also serve as a Student Representative.

SECTION 4 – STUDENT ASSEMBLY GOVERNING DOCUMENTS

The Student Assembly shall be run in accordance with its own governing documents, which shall regulate the procedures of the body, but shall not conflict with any documents, rules and regulations of the Dean of Students and Boston College.

PART 2: Initiative and Referendum

SECTION 1 - LIMITED INITIATIVE

- A. The General Student Body reserves the power to propose resolutions, by petition, to the Student Assembly. This reserved power shall be known as limited initiative.
- B. A limited initiative petition shall contain the full text of the proposed resolution and shall be signed by at least fifty (50) members of the General Student Body.

SECTION 2 - INITIATIVE

- A. The General Student Body reserves the power to propose resolutions and Constitutional amendments by petition to be directly accepted or rejected by the General Student Body. This reserved power shall be known as initiative.
- B. An initiative petition shall contain the full text of the proposed resolution or amendment and shall be signed, in the case of a resolution, by at least three (3) percent of the General Student Body, and in the case of an amendment, by at least six (6) percent of the General Student Body. Said petition shall be submitted to the President and Executive Vice President of UGBC and must be approved by the Dean of Students.
- C. A proposal submitted by initiative shall be submitted to a vote no less than thirty (30) and no more than forty-five (45) academic days after being filed with the President of UGBC and Executive Vice President of UGBC.
- D. The initiative shall not be used to pass resolutions making or repealing appropriations of funds or to name or designate any person to hold public office or to remove any person from public office.

SECTION 3 - REFERENDUM

- A. The General Student Body reserves the power to require, by petition that any resolution passed by the Student Assembly be submitted to the General Student Body for approval or rejection. This reserved power shall be known as referendum.

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- B. A referendum petition must be filed with the President of UGBC within thirty (30) academic days after passage by the Student Assembly of the resolution in question and must be signed by at least three (3) percent of the General Student Body.
 - C. The referendum shall take place not less than twenty (20) academic days or no more than thirty (30) academic days after filing of the referendum petition.
 - D. The referendum shall not be used to pass resolutions repealing appropriations of funds or to name or designate any person to hold public office or to remove any person from public office.

ARTICLE V: EXECUTIVE BRANCH

Part 1: President of UGBC

SECTION 1 - POWERS AND DUTIES

- A. Shall serve as the chief executive officer of UGBC- subject to the oversight of the Student Assembly- and as such shall see that all decisions of the Student Assembly are faithfully executed.
- B. Shall represent and express the wishes of the General Student Body to any persons outside that constituency.
- C. Shall coordinate and be ultimately responsible for all executive actions, organizational statements, decisions, and policies of UGBC.
- D. Shall appoint the non-elected Vice Presidents as established in the UGBC Constitution. Shall also be responsible for the appointment of the VP of Communications.
- E. Shall ensure that the UGBC Constitution, Student Assembly Standing Rules, and all other policies are adhered to.
- F. Exercises veto powers as outlined in the UGBC constitution.
- G. Chairs UGBC Executive Council meetings.
- H. Presents final budget to Student Assembly.
- I. Represents the interests and perspective of the undergraduate student body to the staff, faculty, administration and other educational/political leaders at Boston College and/or outside organizations as needed.

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- J. Shall be responsible for the oversight of the UGBC Leadership Academy (ULA), including appointing the program directors in collaboration with the Executive Vice President and Vice President of Diversity and Inclusion.
 - K. Shall be a non-voting ex-officio member of the Student Assembly.
 - L. Shall appoint, or cause to be appointed, the student membership of all non-Student Assembly committees including an executive support staff to be vetted by the Student Assembly.
 - M. Shall maintain records of the term in which he/she serves, and prepare the officer who follows for all duties he/she will be responsible for.
 - N. Shall perform such other duties as directed by the Student Assembly, passed by resolution with two-thirds support.

SECTION 2 - PRESIDENTIAL ELECTIONS

- A. The president shall be elected by plurality vote of the General Student Body. This election shall take place at a date and time to be determined by the Student Elections Committee— with exceptions due to extraordinary circumstances to be granted by the Dean of Students.
- B. The candidates shall be a full time undergraduate student at Boston College, in good standing, with a cumulative grade point average not less than 2.5 (not including the semester of candidacy) and shall submit a petition at least fourteen (14) days before the election signed by at least two-hundred (200) members of the General Student Body.
- C. Candidates on the ballot shall deliver a platform statement before the Student Assembly, and such other persons as may wish to attend a special meeting of the Student Assembly held no more than seven (7) days before the election.
- D. The president-elect shall take office at a special meeting on a date to be determined by the Student Assembly upon certification of the presidential election by the Dean of Students.

SECTION 3 – OATH OF OFFICE

Upon taking office, the President of UGBC and other members of UGBC shall stand, raise his/her right hand and repeat the following, as read by a member of UGBC of his/her choosing:

I [state your name], do solemnly swear, that I will support and uphold the Constitution of the Undergraduate Government of Boston College. Further I swear to well and faithfully discharge the duties of the office upon which I am about to enter, while representing the Undergraduate Student Body, and Boston College.

SECTION 4 - IMPEACHMENT AND REMOVAL

- A. The Student Assembly shall have the power to impeach the President for violation of the rules and regulations of UGBC and/ or Boston College or extreme incompetence. Impeachment shall take the form of a resolution, stating the reasons for impeachment, passed by a two-thirds (2/3) roll call vote of the full membership at a regular meeting provided that notification of the Impeachment Resolution is given no later than the previous regular meeting.
- B. The General Student Body reserves the power to remove the President from office. Removal shall take place upon passage by the General Student Body of an Impeachment Resolution in a special election to be held not less than fifteen (15) academic days and not more than twenty-five (25) academic days after its passage by the Student Assembly.

The President may be removed from office as stated in the UGBC rules and regulations, or by the Dean of Students if he or she falls out of good academic or disciplinary standing with the University as established in the eligibility requirements for leadership set by the Dean of Students.

SECTION 5 - RECALL

- A. The General Student Body reserves the power to propose, by petition, the removal of the President of UGBC from office. This reserved power shall be known as the Recall.
- B. A recall petition shall contain the reason(s) for the removal of the President of UGBC from office and be signed by at least five (5) percent of the General Student Body.
- C. The Student Assembly shall, at the first regular meeting following the submission of the Recall Petition, vote on whether or not to approve the petition. If approved by a two-thirds (2/3) roll call vote of the full membership, the President of UGBC shall be removed from office. If not approved, it shall be submitted to a referendum of the General Student Body not less than fifteen (15) academic days and not more than twenty-five (25) academic days after consideration by the Student Assembly.
- D. The recall petition must be submitted to the Student Assembly no less than 24 hours before the meeting at which it will be introduced.

SECTION 6 - SUCCESSION

- A. If for any reason the office of President of UGBC is vacated, he/she shall be succeeded by the Executive Vice President of UGBC who shall, as soon as possible, appoint a new Executive Vice President of UGBC with the advice of the Student Assembly and the Dean of Students and the approval of the Student Assembly, after the candidate meets eligibility requirements for leadership position established by the Dean of Students.

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- B. If there is no Executive Vice President for UGBC further succession shall occur in the following order: President Pro Tempore of the Student Assembly, Vice President for Diversity and Inclusion, Vice President for Student Initiatives, Vice President for Student Organizations, Vice President for Financial Affairs, Vice President for Communications.
 - C. In such cases, the person taking the office of President of UGBC shall immediately appoint officers to fill all Executive Branch vacancies remaining, with the advice of the Student Assembly and the Dean of Students and the approval of the Student Assembly, after meeting eligibility requirements for leadership position established by the Dean of Students.
 - D. Any further succession for President after that listed above may be determined by the Student Assembly and approved by the Dean of Students.
 - E. In the case of vacancy of the office and the application of this section, the office of President of UGBC may not be held by an individual outside of the order of succession unless determined necessary by the Dean of Students.

SECTION 7 – UGBC Leadership Academy (ULA)

- A. It shall be the purpose of the UGBC Leadership Academy: to introduce freshmen to the Undergraduate Government of Boston College, to facilitate student formation to raise awareness of campus issues and how to create change on campus, to provide mentorship for freshmen pursuing leadership, to build community among freshmen leaders. The program will provide freshman with exposure to UGBC through a placement program.
- B. It shall be the responsibility of the UGBC President, in conjunction with the Vice President for Diversity and Inclusion and the Executive Vice President, to select program directors and support staff members to lead the ULA.

SECTION 8 –VICE PRESIDENT OF COMMUNICATIONS

- A. The Vice President of Communications is appointed by the President and confirmed by the Student Assembly.
- B. The Vice President of Communications shall perform the following duties:
 - 1. Advises the President and the Executive Council on all matters related to marketing, publicity, and public relations.
 - 2. Manages the UGBC publicity request system.

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3. Oversees the creation and distribution of flyers, banners, website, emails, social media, press releases, and other marketing/promotional items as needed.
 4. Serves as the initial contact for media outlets.
 5. Shall attend all meetings of the Student Assembly.
 6. Oversees operations of staff as approved by the President-
 7. Performs any other duties directed by the Student Assembly or the President of UGBC.

C. Oversees the operations of the Office of Communications

1. Office of Communications:

- a. Serves as the staff for the VP of Communications.
- b. Members will be interviewed and appointed by the VP of Communications and confirmed by the Student Assembly.

SECTION 5 – DIVISION POLICIES

The VP of Communications shall maintain a set of policies to govern the Office of Communications. The Office of Communications shall maintain a set of policies to govern the operations of the division; these policies will be agreed upon by the President of UGBC and by the Dean of Students.

Part 2: Executive Vice President & Student Assembly President of UGBC

SECTION 1 - POWERS AND DUTIES

- A. Shall serve as the President of the Student Assembly- its highest-ranking official and chief policy advocate- and as such shall represent and express the wishes of the Student Assembly to any persons outside said body.
- B. Shall act with the President in coordinating the activities, decisions, and policies of UGBC.
- C. Sets the agenda and legislation for the Student Assembly meetings.
- D. May appoint or cause to be appointed a Legislative Staff to take care of day-to-day activities such as keeping meeting summaries, taking attendance, sending emails, composing a weekly newsletter and other operational tasks.

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- E. Shall meet with each Student Assembly committee chair to receive updates.
 - F. Serves as the liaison between the Student Assembly and the UGBC President, other Vice Presidents, and administration.
 - G. Sets the structure of ad-hoc committees.
 - H. Shall maintain records of the term in which he/she serves, and prepare the officer who follows for all duties he/she will be responsible for.
 - I. Shall perform such other duties as directed by the Student Assembly.

SECTION 2 – SUCCESSION

Should the office of the Executive Vice President fall vacant at any time, the President of UGBC shall appoint a new Executive Vice President, with advice from the Student Assembly and the Dean of Students, and approval of the Student Assembly, after meeting eligibility requirements for leadership position established by the Dean of Students.

SECTION 3 - ELECTION

Shall be elected in the same manner as the President of UGBC, shall recite the same oath of office and shall be subject to the same procedures for impeachment, removal and recall as the President of UGBC.

Part 3: Executive Council

SECTION 1 - PURPOSE

It shall be the purpose of the Executive Council to serve as an advisory body to the President of UGBC, to help coordinate the activities of UGBC and to advise the Student Assembly on matters of policy and operations.

SECTION 2 - POLICY

The Executive Council, in coordination with the President and Executive Vice President, will help determine UGBC internal policies. Major policy decisions or those determining the stance of UGBC on issues should be sent as resolution proposal to the Student Assembly.

SECTION 3 - AUTHORITY

Shall have the authority to propose resolutions to the Student Assembly and advise all of UGBC on issues of policy.

SECTION 4 - CHAIRPERSON

The Chairperson of Council shall be the President of UGBC, or in his or her absence, the Executive Vice President of UGBC.

SECTION 5 - MEMBERSHIP

- A. Shall consist of the Executive Vice President of UGBC, the VP for Financial Affairs, the VP for Student Organizations, the VP for Diversity and Inclusion, the VP for Student Initiatives, the VP of Communications, and any Executive or Legislative assistants. The President shall appoint the appropriate positions no later than two academic weeks into the President's term. Members of the President's Executive Council must be approved by a majority vote of the Student Assembly. The President shall have the discretion of appointing ex-officio members of the Executive Council as he or she deems necessary.
- B. Any member of the Executive Council who is excessively absent as determined by Executive Council attendance policies set by the President shall lose all the rights and privileges of membership of the Executive Council and shall not count toward a quorum of the Executive Council until he/she is reinstated by a majority vote in the Student Assembly or the Executive Council.
- C. It shall be the President's authority to remove any Executive Council member except for the Executive Vice President from his or her position, only to replace that member as described by Part A.

SECTION 6 - MEETINGS

- A. Shall hold a meeting every week. The meeting shall not be on the same day as the meeting of the Student Assembly.
- B. Executive Council shall run in accordance with its own governing documents.
- C. Special meetings of the Executive Council may be held at the discretion of the President or upon the request of at least three (3) members of the Executive Council.
- D. The Executive Council members shall exchange updates and reports about their respective division at each meeting.

Part 4: Division of Financial Affairs

SECTION 1 - PURPOSE

It shall be the purpose of the Division of Financial Affairs (DFA) to provide for the uniform and efficient operation of the financial affairs of Student Government and its agencies.

SECTION 2 - ORGANIZATION

The Division of Financial Affairs shall consist of the Vice President for Financial Affairs. Any additional members of the DFA must be created and regulated according to the DFA's guidelines.

SECTION 3 - VICE PRESIDENT FOR FINANCIAL AFFAIRS (VPFA)

- A. Shall be appointed by the President of UGBC, with the advice and approval of the Student Assembly. If for any reason the position of VPFA should fall vacant, the President of UGBC will appoint a new VPFA with the advice of the Student Assembly and the Dean of Students, and the approval of the Student Assembly, after meeting eligibility requirements for leadership position established by the Dean of Students.
- B. Shall advise the President of UGBC and the Executive Council on all matters of finance and financial policy in conjunction with the Student Assembly.
- C. Shall see that all UGBC accounts are subject to examination and that the results of that examination are reported to the Student Assembly as updates.
- D. Shall report any appropriations by the Executive Council to the Student Assembly, upon request.
- E. May be removed from office as stated in the UGBC rules and regulations, or by the Dean of Students if he or she falls out of good academic or disciplinary standing with the University.
- F. The VPFA shall attend Student Assembly meetings as a non-voting ex-officio member.
- G. Shall approve and review all day-to-day expenditures of UGBC.
- H. Shall perform such other duties as directed by the President or Executive Vice President of UGBC or the Student Assembly.

SECTION 4 – DIVISION POLICIES

The Division of Financial Affairs shall maintain a set of policies to govern the operations of the division; these policies will be agreed upon by the President of UGBC and by the Dean of Students.

Part 5: The Division of Student Organizations

SECTION 1 - PURPOSE

It shall be the purpose of the Division of Student Organizations to promote and assist in the activities of student organizations at Boston College. It also will work with Dean of Students as needed and appropriate.

SECTION 2 - ORGANIZATION

The Division of Student Organizations shall consist of the Vice President for Student Organizations, and the Board for Student Organizations.

SECTION 3 - VICE PRESIDENT FOR STUDENT ORGANIZATIONS (VPSO)

- A. Shall be appointed by the President of UGBC with the advice and approval of the Student Assembly. If for any reason the position of VPSO should fall vacant, the President of UGBC will appoint a new VPSO with the advice and approval of the Student Assembly.
- B. Eligibility for Presidential nomination requires candidate to have at least 1 year of experience in an Executive Board position of a Student Organization and must receive a letter of recommendation written by the one of the Assistant Directors for Student Organizations in the Office of Student Involvement (OSI).
- C. Shall not be permitted to hold an executive board level position (or equivalent) on any student organization.
- D. The Vice President for Student Organizations (VPSO) shall ensure that the policies of the Division of Student Organizations are adhered to.
- E. The VPSO shall be responsible for assisting the Dean of Students in ensuring Student Organizations are registered and actively using the database management systems (MyBC or other database management system).
- F. The VPSO shall be the chair of the Board for Student Organizations (BSO).

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- G. The VPSO shall attend the Student Assembly meetings as a non-voting ex-officio member and give reports at all Student Assembly meetings. The VPSO shall also attend Financial Affairs and Budgetary Committee meetings, upon request.
 - H. The VPSO shall assist the Dean of Students in the supervision of the activities of all Student Organizations as deemed necessary by the Dean of Students.
 - I. The VPSO shall assist all organizations seeking preliminary recognition from UGBC.
 - J. The VPSO shall work with the Dean of Students to regularly keep in contact with all organizations so that they may be informed regarding activities and resources, as well as the rights and responsibilities of a student organization.
 - K. May be removed from office as stated in the UGBC rules and regulations, or by the Dean of Students if he or she falls out of good academic or disciplinary standing with the University.
 - L. The VPSO shall perform any other duties as directed by the President of UGBC and the Student Assembly.
 - M. The VPSO serves as a non-voting member of the Student Organizations Funding Committee.

SECTION 4 - THE BOARD FOR STUDENT ORGANIZATIONS (BSO)

- A. The Board for Student Organizations shall be a collaborative body. All members shall have jurisdiction over the approval of preliminary applications for recognition.
- B. The Board for Student Organizations shall be chaired by the Vice President for Student Organizations.
- C. The Board for Student Organizations shall be comprised of a number of appointed members, which is set by the number of Student Organization cohorts in the Dean of Students.
- D. The Board shall be responsible for ensuring at least one member attends at least one Executive Board meeting of each Student Organization of the Dean of Students.

SECTION 5 – DIVISION POLICIES

The Division of Student Organizations shall maintain a set of policies to govern the operations of the division; these policies will be agreed upon by the President of UGBC and by the Dean of Students.

Part 6: The Division of Student Initiatives

SECTION 1 - PURPOSE

It shall be the purpose of the Division of Student Initiatives to address student issues and concerns, to execute issue campaigns and issue-driven programming, and to coordinate with Student Assembly with respect to any Boston College departments as needed. It also will work with Dean of Students as needed and appropriate.

SECTION 2 - VICE PRESIDENT FOR STUDENT INITIATIVES (VPSI)

- A. Shall be appointed by the President of UGBC with the advice and approval of the Student Assembly. If for any reason the position of VPSI should fall vacant, the President of UGBC will appoint a new VPSI with the advice and approval of the Student Assembly, after meeting eligibility requirements for leadership position established by the Dean of Students.
- B. The Vice President for Student Initiatives (VPSI) shall ensure that students are represented, and that students' interests are addressed to Boston College departments and organizations.
- C. The VPSI shall attend the Student Assembly meetings as a non-voting ex-officio member and give reports at all Student Assembly meetings.
- D. The VPSI shall work with the Dean of Students in order to address student issues and concerns, and to make sure they are address appropriately.
- E. May be removed from office as stated in the UGBC rules and regulations, or by the Dean of Students if he or she falls out of good academic or disciplinary standing with the University.
- F. The VPSI shall perform any other duties as directed by the President of UGBC and the Student Assembly.

SECTION 3 – DIVISION POLICIES

The Division of Student Initiatives shall maintain a set of policies to govern the operations of the division; these policies will be agreed upon by the President of UGBC and by the Dean of Students.

Part 6: The Division of Diversity and Inclusion

SECTION 1 - PURPOSE

It shall be the purpose of the Division of Diversity and Inclusion to address student issues and concerns in regards to diversity and inclusion in conjunction with the Student Assembly policy committees. Diversity and Inclusion is

also responsible for ensuring that UGBC upholds its vision of diversity as per non-discrimination clause. It also will work with Dean of Students as needed and appropriate.

SECTION 2 - ORGANIZATION

The Division of Student Diversity and Inclusion shall consist of Representative Boards including the AHANA Leadership Council (ALC) and the GLBTQ Leadership Council (GLC).

SECTION 3 - VICE PRESIDENT FOR DIVERSITY AND INCLUSION (VPDI)

- A. Applicants for the Vice President for Diversity and Inclusion (VPDI), shall be nominated by the Representative Boards. The voting members of the Boards will serve as the electorate. To be nominated, a candidate must receive at least twenty five percent of the available votes. The President shall appoint the VPDI (from the nominated candidates) with the approval of the Student Assembly. If for any reason the position of VPDI should fall vacant, the President of UGBC will appoint a new VPDI with the advice from the Representative Boards, and approval of the Student Assembly.
- B. The VPDI shall ensure that students are represented; will assist in the recruitment and ensure a diverse array of students apply for positions both within the Student Assembly and within the other divisions of UGBC. To ensure this, the Dean of Students will be responsible for providing comprehensive diversity training for the VPDI.
- C. Shall confer with the other UGBC Vice Presidents on the selection process for all members within their division.
- D. Shall work with the Office of AHANA Student Programs, the Office of Institutional Diversity, and the Assistant Dean for Outreach and Student Support (Dean of Students Office) in developing and promoting programs and initiatives to improve the quality of life for all students.
- E. Shall promote work with the appropriate Boston College departments in developing strategies and protocol for establishing a more diverse and welcoming community.
- F. Oversees the Representative Boards and is responsible for bringing their concerns to the Student Assembly. To ensure this, the VPDI shall meet with the Board Chairs on a weekly basis.
- G. The VPDI shall attend the Student Assembly meetings as a non-voting ex-officio member and give reports at all Student Assembly meetings. May be removed from office as stated in the UGBC rules and regulations, or by the Dean of Students if he or falls out of good academic or disciplinary standing with the University.
- H. The VPDI shall perform any other duties as directed by the President of UGBC and the Student Assembly.

SECTION 4: REPRESENTATIVE BOARDS

- A. It shall be the purpose of Representative Boards is to provide for representation of groups of students who have voluntarily associated themselves with certain segments of the Boston College community including, but not limited to, individual heritage, sex, sexuality or disability (among others). They shall foster community and conduct relevant policy and advocacy work through: targeted social programming, awareness/educational programming, advocacy and promotion.
- B. The process by which a new representative board is as follows: 1. A proposal must be submitted and approved by the VPDI and the VPSO. 2. The proposal is then forwarded to the student assembly for approval, where it must gain a 2/3 vote for approval. 3. Such approval serves as a constitutional amendment, and therefore must also be agreed upon by the Dean of Students. 4. It is the responsibility of the VPDI to find and nominate a chair for the representative board, who must be approved by the student assembly, and who will then fill out the membership of the board.
- C. Each of the following groups shall have the right to adopt and/or amend Standing Rules for their own governance so long as they are not inconsistent with this document. The Standing Rules are subject to approval of the Dean of Students:
1. GLBTQ Leadership Council (GLC)

 2. AHANA Leadership Council (ALC)
- D. Each of these Representative Boards are granted full power concerning their own affairs and governance; but this grant of power shall not be construed to limit or restrict the powers of the Student Assembly as enumerated under Article IV, Section 2 of this Constitution.
- E. Shall have the authority to propose resolutions to the Student Assembly with the approval of a majority of the Board membership.
- F. Each of these Representative Boards shall be required to submit to an annual review of their election practices by the Elections Committee as outlined in the Elections Committee Guidelines.
- G. The two original boards, the ALC and GLC, are integral to the fabric of UGBC, and therefore cannot be dissolved or disassembled into different bodies or institutions unless done so by unanimous vote by the Student Assembly.

SECTION 5- DIVERSITY AND INCLUSION PROGRAMMING SUB-DIVISION

This Sub-Division celebrates Boston College heritage, through carrying out historically significant AHANA and GLBTQ events, as well as events to inspire school spirit among the student body in conjunction with the governing documents of UGBC and the Dean of Students. This Sub-Division shall maintain a set of policies to govern their operations; these policies will be agreed upon by the President of UGBC and by the Dean of Students.

SECTION 7 – DIVISION POLICIES

The Division of Diversity and Inclusion shall maintain a set of policies to govern the operations of the division; these policies will be agreed upon by the President of UGBC and by the Dean of Students.

ARTICLE VI: FINANCES

PART I - STUDENT ACTIVITY FEE

UGBC will receive its income from the appropriate allocation from the Student Activity Fee. The amount is to be set by Boston College through the Division of Student Affairs. The Executive Council will submit a detailed budget to the Division of Student Affairs for consideration.

PART II - ANNUAL BUDGET

SECTION 1 - PROPOSALS

Only members of the VPFA's Budgetary Committee may submit proposals for the Annual Budget and all such proposals shall first be submitted to the VPFA.

SECTION 2 - BUDGET PROCESS

The DFA shall prepare a Budget process and timeline to be submitted to the Executive Council and Student Assembly in early spring.

SECTION 3 - ACCEPTANCE/REJECTION

The UGBC President and VPFA shall present the proposed budget to the Student Assembly for final approval by the end of spring semester. The Student Assembly shall pass or reject, by roll call vote, the Annual Budget as a single, non-divisible resolution. The Student Assembly may, however, amend the Annual Budget as it deems proper provided that the Student Assembly authorize no expenditures that shall exceed expected income.

SECTION 4 - FAILURE OF THE STUDENT ASSEMBLY TO CONSIDER

If, for any reason, the proposed Annual Budget is not considered for vote by the Student Assembly by the end of the spring semester, then it shall go into effect as if passed by the Student Assembly without amendments, with final allocations pending ultimate approval by the Student Assembly at the next meeting of the Student Assembly.

SECTION 5 – DISCRETIONARY BUDGETS

Each Vice President may allocate a discretionary budget in the budget proposal for their division. This budget serves to address any issues that arise within a particular division that need immediate action, or to protect the division if any item on the proposal goes over-budget.

PART III - RESTRICTIONS

SECTION 1 - FUNDS

No part of the net income of UGBC shall be allocated for the benefit of any private person, with the exception that UGBC shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of the purposes of this UGBC or set forth in the Preamble of this Constitution. All compensations and expenditures must follow the appropriate Boston College policies and procedures.

SECTION 2 - PROPAGANDA

No substantial part of the activities of UGBC shall be the carrying on of propaganda, or otherwise attempting to influence legislation without the approval of the Student Assembly and UGBC shall not participate in or intervene in any political campaign on behalf of any candidate for public office.

SECTION 3 - DISSOLUTION OF ASSETS

Upon the dissolution of all or any of its assets, UGBC shall, after the payment of any outstanding debts and obligations, transfer the funds to the UGBC general budget or Student Affairs with the intent of redistributing it to the students as that office deems appropriate.

ARTICLE VII: AMENDMENTS

SECTION 1- PASSAGE OF AMENDMENTS

All amendments, except those passed by initiative, must first be passed by a two-thirds (2/3) roll call vote of the Student Assembly. All amendments must be agreed upon by the Dean of Students, or in his/ her absence, the immediate supervisor, and shall not be in conflict with the documents, rules, regulations, policies, and procedures of the Dean of Students of Boston College.

SECTION 2- SPECIAL ELECTION

An amendment shall take effect upon being approved by the General Student Body in a special election to be held not less than thirty (30) academic days nor more than forty-five (45) academic days after its passage by the Student Assembly or after filing of an initiative petition. Exceptions are at the discretion of the Dean of Students.